新嘉坡余氏公會章程

新嘉坡諸星洲印務公司承印

Rules & Regulations

OF

THE SINGAPORE SEAH CLAN ASSOCIATION.

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Rules and Regulations
OF
THE SINGAPORE SEAH CLAN ASSOCIATION.

NAME.

1. This Association is called the "SINGAPORE SEAH CLAN ASSOCIATION" and in Chinese 新嘉坡佘氏公會

OBJECT.

2. The objects of this Association are as follows:—

(*a*) To foster the spirit of brotherhood and good fellowship among members of the Clan.

(*b*) To encourage the spirit of mutual assistance.

(*c*) To promote education.

(*d*) To promote and take part in charities.

MEMBERSHIP.

3. Any Chinese of either sex surnamed Seah, resident in Singapore, who is over 16 years of age, of good character and having proper occupation shall be eligible for membership of the Association.

A candidate of admission shall be introduced by two members and fill in an application form. He or she shall be elected as a member after his or her application has been approved by the Committee at the Executive Committee Meeting and on payment of the entrance fee and the prescribed monthly subscription after receipt of notice of his or her election.

DUTIES OF MEMBERS.

4. Members shall have the following duties:—

(*a*) To pay an entrance fee of $2.00 on admission.

(*b*) To pay the following monthly subscription in advance:—

(i) $2.00 for Class A.

(ii) $1.00 for Class B.

(iii) $0.30 for Class C.

(iv) $5.00 per annum for every female member.

Class A. members are confined to those under the category of Merchants, Traders, Managers and Proprietors.

Class B. members are confined to Clerical Workers.

Class C. members are confined to Labourers and Artisans.

(*c*) To contribute voluntarily when extra funds are needed to meet special expenditure as approved at the Special General Meeting.

(*d*) To abide by the Rules and Regulations as well as all resolutions passed at meetings.

(*e*) To co-operate and help to further the progress of the Association.

CONSTITUTION.

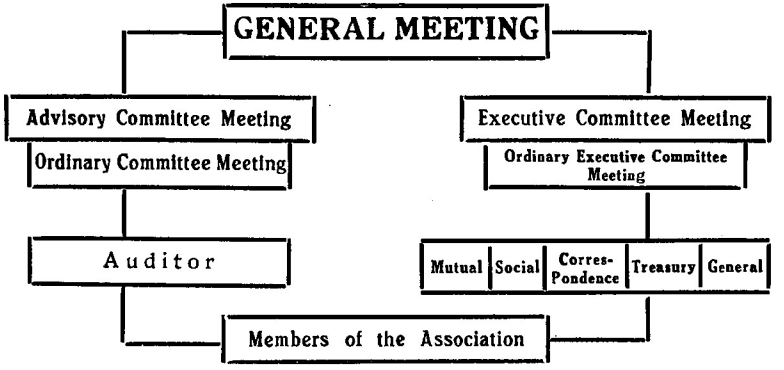
5. The Association shall be managed by an Executive Committee of seventeen persons with four Reserve Members, an Advisory Committee of seven persons with two Reserve Members and an Auditor.

6. Members of the Executive Committee shall appoint six persons to form an Ordinary Executive Committee from among themselves.

7. The Executive Committee shall be divided into five sections, viz:—General, Correspondence, Treasury, Social and Mutual, each section consisting of one Director and one Assistant in charge, except the Correspondence Section. This section will consist of two Directors and two Assistants of which two will be in charge of English Correspondence and two will be in charge of Chinese Correspondence.

8. Members of the Advisory Committee shall appoint three persons as Ordinary Advisory Committee from among themselves.

9. The Constitution of the Association is illustrated by the diagram below:—



10. All officials in the Association shall hold honorary positions but persons engaged to hold office on salary shall be decided at the Ordinary Executive Committee Meeting.

OFFICIAL DUTIES.

11. The Agenda at the Association's General Meeting shall be as follows:—

(*a*) To investigate and if approved confirm matters passed at the Executive and Advisory Committee Meetings.

(*b*) To pass any rule amended, repealed or new ones for insertion.

(*c*) To elect Executive and Advisory Committees and their Reserve Members and an Auditor.

(*d*) To consider and pass the audited accounts for the past year.

12. The Agenda at the Executive Committee Meeting shall be as follows:—

(*a*) To approve matters for submission at the General Meeting for discussion.

(*b*) To execute all matters after the General Meeting.

(*c*) To decide any matter of importance suggested by the Advisory Committee.

(*d*) To approve applications for membership.

13. The Agenda at the Ordinary Executive Committee Meeting shall be as follows:—

(*a*) To undertake arranging such matters for discussion at the Executive Committee Meeting.

(*b*) To consider any urgent matters and report in due course to the Executive Committee for confirmation.

(*c*) To take charge of all circulars of the Association and the same to be signed by at least two persons.

(*d*) To employ or discharge any paid servant of the Association.

14. The power of the various sections in the Executive Committee shall be as follows:—

(*a*) The General Section shall conduct and give decisions in matters not provided for in these Rules.

(*b*) The Treasury Section shall collect all moneys due to the Association, issue receipts thereof, pay all outstanding account and render duly audited statements of accounts at every Executive Committee Meeting.

(*c*) The Correspondence Section shall conduct all correspondence, take charge of all records of the Association and carry out such other duties appertaining to its office.

(*d*) The Social Section shall take charge of all matters generally appertaining to the entertainment of members and guests on all occasions.

(*e*) The Mutual Section shall render assistance to each other in case of Marriage, Death, etc.

15. The Agenda at the Advisory Committee Meeting shall be as follows:—

(*a*) To inquire into any case where Ordinary or Committee Members do not abide by the rules of the Association and hand over such cases to the Executive Committee for final decision.

(*b*) To investigate the general progress of the Association.

(*c*) To suggest any other matter that are deemed necessary.

16. The Agenda at the Ordinary Advisory Committee Meeting shall be to superintend all current matters of the Advisory Committee.

17. The Honorary Auditor shall audit all accounts monthly or whenever required by the Committee, and if found correct, shall so certify same. Should there be any defalcation or negligence on the part of the Director of the Finance Section regarding the accounts he shall immediately report the matter in writing to the Director of the General Affairs Section who shall then take such action as may be directed by the Committee.

MEETINGS.

18. The Annual General Meeting of the Association shall be held in January, the date of which shall be fixed at an Executive Committee Meeting and notice thereof circulated to the members two weeks before the meeting, for receiving and adopting the Committee's Report and Statement of Accounts for the preceding financial year which ends in December 31st, and for electing new officials for the ensuing year.

19. At the request of not less than seven members of the Executive and the Advisory Committee or fifteen ordinary members of the Association, an Extraordinary General Meeting shall be called. Fifty members shall form a quorum, and the discussion shall be confined to the subject or subjects on the Agenda.

20. An Executive and Advisory Committee Meetings shall respectively be held monthly and an Ordinary Executive Committee Meeting fortnightly, or whenever deemed necessary. Half of the members of each Committee shall form a quorum.

21. At the Executive or Advisory Committee Meetings, Reserve Members of the relative Committee may attend, but shall not be permitted to vote.

22. A meeting convened after the postponement of a previous meeting, must be held even if there is insufficient attendance of members to form a quorum, and the Agenda tobulated at the postponed meeting will be deliberated at this meeting.

ELECTION.

23. Members of the Executive and Advisory Committee and the Honorary Auditor shall be elected by ballots at the Annual General Meeting, whilst members of the Ordinary Executive and Ordinary Advisory Committee shall be appointed by their respective Committee.

TERM OF OFFICE.

24. The tenure of office of all office-bearers and Committee Members shall be one year. They shall be eligible for re-election.

25. The retiring office-bearers shall hand over all important documents, deeds, if any, and books, etc. of the Association to the incoming office-bearers on the day the latter have been sworn into office at the inaugural ceremony. Should there be any omission or mistake the retiring office-bearers shall be responsible for the same.

FINANCE.

26. The expenditure of the Association shall be met from the monthly subscription of members.

In case extra funds are needed to meet special expenditure a Committee Meeting shall be convened to pass a resolution for the collection of special subscription from the members and such resolution must have the approval of a Special General Meeting.

Special expenditure shall be incurred in the following manners:-

(*a*) The Director of the Finance Section shall have power to incur any special expenditure which is less than $50.00.

(*b*) The Executive Committee shall have power to incur any special expenditure which does not exceed $200.00.

(*c*) Any special expenditure which exceeds $200.00 must be approved by a Special General Meeting.

The Director of the Finance Section shall be in charge of the income of the Association but the amount to be retained by him shall not at any time exceed $100.00 and to deposit the balance of all money or monies belonging to the Association with its Bankers.

All cheques drawn on the Bank as well as all official receipts of the Association must be signed jointly by three of the following office-bearers viz:—The Chairman, Director of the General Affairs Section, and Director of the Finance Section, otherwise they shall not be valid.

ARBITRATION.

27. The Association may, with the consent of the parties, arbitrate and settle all differences and disputes of its members or fellow clansmen which may be lawfully arbitrated or settled.

ARREARS.

28. The Director of the Correspondence Section shall issue a reminder to any member, either by chit book or by registered post to his or her registered address, whose arrears exceeds three months on the 1st day of every month requesting him or her to settle his or her arrears within one calendar month, failing which his or her rights shall be suspended indefinitely.

DISCRETION.

29. In the event of any question or matter arising out of any point which is not expressly provided for in the rules and regulations, the Executive Committee shall have the power to use their own discretion.

Any member who scandalises or slanders the good name of the Association may, upon sufficient evidence being obtained by the Committee, be expelled by a decision of two-thirds of the Committee Members present at a Committee Meeting held for the purpose and which proposal is to be put to the Special General Meeting for final decision.

RESIGNATION.

30. Any member who wishes to resign as a member from the Association shall notify the Director of the General Section in writing stating reasons of his intentions, but such resignation shall not be accepted until all arrears have been paid up to date.

GUESTS.

31. Members shall have the privilege of introducing guests into the Association so long as such introduction will not interfere with the convenience of the members, and they shall be responsible for the observance by their guests of the Rules and By-laws of the Association. No expelled members shall be introduced into the Association.

32. Every member who introduces any guests into the Club House shall have to enter the names of the guests in the Visitors Book provided for the purpose.

PROHIBITION.

33. (*a*) The Association shall not engage in politics or permits its premises to be used for political purposes. It shall not devote any of its funds to political purposes nor shall it permit the raising of special subscriptions to be devoted to such purposes.

(*b*) None of the funds of the Association shall be devoted to any purpose outside the Settlement of Singapore without the permission in writing of the Registrar of Societies.

(*c*) Gambling and opium smoking on the premises and the introduction of prostitutes and bad characters into the premises are prohibited.

(*d*) The funds of the Association shall not be used to pay the fines of members who have been convicted in Court.

(*e*) Neither the Association nor its members shall attempt to restrict or in any other manner interfere with trade or prices.

(*f*) The Association shall not hold any lottery, whether confined to its members or not, in the name of the Association or of its office-bearers, Committee or members.

GENERAL.

34. Members of the Association shall abide by the laws of the Colony as well as the rules and regulations of the Association.

AMENDMENTS TO RULES.

35. If these rules and regulations are found to be inadequate they shall be revised or amended at the Annual General or Special General Meeting, and all such revisions or amendments shall not come into force unless with the sanction of the Registrar of Societies.

昭穆作字世系（康熙四十四年十五世孫之麟撰）

十六 十七　二十 廿一 廿二 廿三 廿四 廿五　廿六 廿七 廿八 廿九 三十 卅一

伯仲　經邦勉宜克紹　瓊桂惟羨齊登

十八 十九　卅二 卅三 卅四 卅五 卅六 卅七　卅八 卅九 四十 四一 四二 四三

叔季　忠順永昭貽翼　肅恭世延顯名

書名世系（同治元年二十世孫炳文撰）

二十 廿一 廿二 廿三 廿四 廿五　廿六 廿七 廿八 廿九 三十 卅一

曰仁義禮智信　綱常振古如新

卅二 卅三 卅四 卅五 卅六 卅七　卅八 卅九 四十 四一 四二 四三

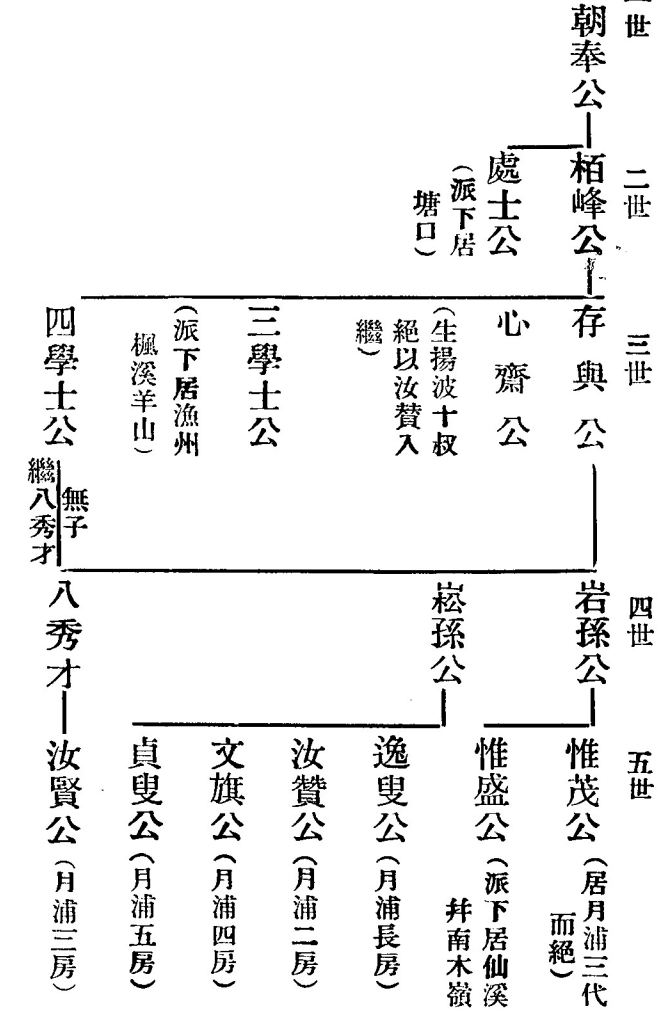
斯民秉彝之德　天道元亨利貞

始祖朝奉公 姚安人倪氏 副姚孺人陳氏（福建莆田縣涵頭鄉人）

公諱寬大。字曰量。官朝奉郎。爲棉邑令。係南昌公第三子。生於宋度宗咸淳三年丁卯十月初三日。終於元仁宗延祐三年丙辰十一月二十日。與陳氏婆合葬于揭邑桃山之嶺仔前后徑寮邊。有石碑墓道。見通志。郡志。邑志。今月浦大宗祠祀爲始祖。每年正月上丁日致祭。

贊曰　雁門肇封　函頭苗裔
因宦來潮　月浦是憩

世系圖



（22）凡曾經流會所擬議程，於下次召開會議時，應列入討論，倘出席不足法定人數亦應促其成會。

選舉（23）執監委員及義務查賬員由常年會員大會投票選舉，至常務委員則由執監委員會推舉之。

任期（24）本會職員任期皆爲一年，但得連選連任。

（25）凡退職職員應將其任內一切手續及文件于新職員宣誓就職典禮之日移交。其間遇有各項疏漏之處皆由舊職員負責。

經費（26）本會常費由常月捐開支之。

遇特別事故發生而需欵開支時，則應召開一特別委員會以辦理舉行特別募捐。該項決案須經特別會員大會追認。

本會特別用途得由下列情形支配之：

（a.）凡用途在五十元以下者，財政主任有權支配之。

（b.）凡用途在二百元以下者，執行委員會有權支配之。

（c.）凡用途在二百元以上者，須經會員大會通過。

本會公欵應以本會名義存入銀行。其存于財政主任之現金，不得超過一百元。

本會對銀行支票及正式收據須經正主席，正總務，正財政三人聯署，方爲有效。

調解（27）凡本會會員中遇有發生糾紛事故時，本會得徵雙方同意調解之。

欠捐（28）凡會員積欠月捐已滿三個月而經本會文書部以書面或掛號信通知一個月後尚未繳納者，本會得停止其一切會應員享權利。

特權（29）凡本章程所未具列之各項問題及事項發生時，執行委員會有權處理之。

凡會員有毀謗本會名譽經審查屬實執行委員會得決議開除之，但出席人數須三分之二以上，並須將該案呈交特別大會覆准。

退會（30）凡會員擬退出本會者須具函詳述退會理由通知總務主任及繳足積欠月捐方予接受。

來賓（31）凡會員得在不妨碍其他會員及服從本會規章之範圍內招待來賓參觀本會會所。凡受開除之會員則不受招待。

（32）凡會員招待來賓參觀本會時應將來賓姓名填入來賓簽名部內。

禁例（33）（a.）本會不得參加各種政治活動及將會所借用作政治活動。又不得將公欵資助一切有關政治用途及作有關政治之募捐。

（b.）非經社團註册官書面批准，本會不得將公欵移作外地任何用途。

（c.）本會會所不得聚賭，吸鴉片，及召妓寄宿等不良舉動。

（d.）本會公欵不得作會員繳納法庭罰金之用。

（e.）本會暨會員不得操縱商品及壟斷其價格。

（f.）本會不得以任何名義開設獎券彩票等事。

附則（34）本會會員須遵守本殖民地法律及本會會章。

（35）本會會章如有未臻盡善處，得由常年會員大會及特別會員大會修改之，經社團註册官批准始爲有效。

(10) 本會職員均屬義務職，但常務執行委員得決定聘請受薪員役。

職權

(11) 會員大會之職權如下：

(a.) 接受及審查執行委員會及監察委員會所提出之事件與提案。

(b.) 修改會章。

(c.) 選舉執行委員，監察委員及一查賬員。

(d.) 審查本會之全年財政收支。

(12) 執行委員會之職權如下：

(a.) 向會員大會提出提案。

(b.) 執行會員大會閉會後之各項議案。

(c.) 處理監察委員會之重要提案。

(d.) 審查會員入會志願書。

(13) 常務委員會之職權如下：

(a.) 準備各項案件以提出執行委員會處決。

(b.) 處理臨時發生之事件，及向執行委員會報告。

(c.) 辦理本會一切通告發出通告時至少由二人簽名。

(d.) 聘用及解僱受薪員役。

(14) 執行委員會各部職權如下：

(a.) 總務部綜理各解決各項非本章程所規定之事務。

(b.) 財政部管理本會一切財政收支及將收支狀況列表呈報執行委員會。

(c.) 文書部管理本會一切來往文書及保管一切文件。

(d.) 交際部負責本會對內對外之一切交際事宜。

(e.) 互助部負責辦理本會會員之一切慶吊事宜。

(15) 監察委員會之職權如下，

(a.) 調查本會各部職員有否違背本章程之行動而將詳情提出向執行委員會彈劾之。

(b.) 審查會務之進展情形。

(c.) 必要時建議提案。

(16) 常務監察委員會負責辦理監察委員會之日常事務。

(17) 義務查賬員將于每月月底或監察委員會認爲必要時，檢查本會一切賬簿。經其檢查之後，如認爲無訛時，應即予以證明。苟發現財政主任有盜用公欵或失職情事，則應將情以書面報告總務部以備執行委員會處理之。

會議

(18) 常年會員大會每年應於正月間由執行委員會先期二星期通告各會員舉行之。以備接納執監委員會報告書及上屆財政年(至十二月三十一日止)收支報告書及選舉新職員。

(19) 臨時會員大會得由執監委員七人或普通會員十五人以上聯名要求時召開之。出席人數以五十人爲法定人數所議事件不得越出所要求之議事程序。

(20) 執監委員會每月召開常會一次。常務委員會則每二星期召開一次。遇必要時則召開臨時會議，出席人數以過半爲法定人數。

(21) 候補執監委員得出席其會議，但無表決權。

新加坡佘氏公會章程

名稱（1）　本會定名爲『新加坡佘氏公會』。

宗旨（2）　本會以敦睦宗親，聯絡感情，促進互助精神及舉辦教育及參加慈善事業爲宗旨。

會員（3）　凡屬我佘氏宗人，不分性別，年齡在十六歲以上，品行端正，有正當職業者均得爲本會會員。

凡有志加入本會爲會員者，須經會員二名介紹填具志願書經執行委員會審查合格，繳納入會基金及月捐後即成爲會員。

義務（4）　本會會員應遵守下列各項義務：

（a.）納交入會基金弍元。

（b.）先期繳納下列各級月捐之一種——

A級者每月弍元。（A級者爲經商之店主及經理等人）

B級者每月壹元。（B級者爲受薪之書記等人）

C級者每月叁角。（C級者爲勞働者）

女性會員每年五元。

（c.）遇特別事故發生需款時，經特別會員大會議決通過，認納特別捐。

（d.）遵守會章及各項議決案。

（e.）襄助會務之進展。

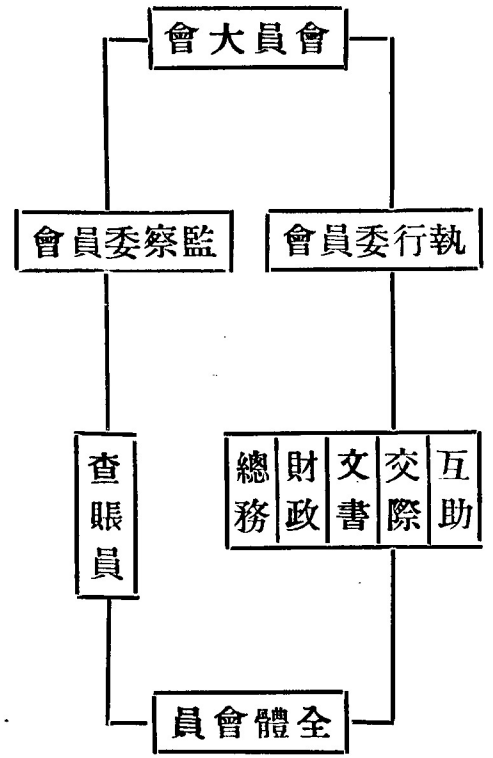
組織（5）　本會會務由執行委員十七人，內候補委員四人，及監察委員七人，內候補委員二人及查賬員一人共同綜理之。

（6）　由執行委員中選舉六人組成一常務委員會。

（7）　執行委員會中計分五部，即總務，文書，財政，交際，互助等，各部除文書部設中英文股主任正副各一人外，餘各部皆設正副主任各一人。

（8）　由監察委員中選舉三人，組成一常務監察委員會。

（9）　本會行政組織系統列如左表：



余公志貞遺像

公諱志貞，原名艷雪，號嵋洲，澄海漁洲鄉人。康熙己未進士，選庶常，授編修，歷官左右贊善，選庶子陞侍講侍讀學士，入直南書房，充政治唐詩類函兩局纂修官。庚午典試山東，癸未奉命祭告西嶽。歸卒於京。生平篤實溫雅，奉職清愼，著有蝸坳草。